# Formalities related to admitting the diploma thesis to the defense

Within the prescribed period, to the Dean's office there should be submitted:

* archival copy which, due to the requirements of the PWR Archive: cannot be stapled or bound; please punch the wholes in 2 places and tie it with string or ribbon; two-sided text with single space; all final project boards should be reduced to A3 format and folded to A4. Individual pages should be numbered in pencil in the upper, outer corner of the page, starting with the cover with the university's logo (as the first page), including charts.

Please, only number pages with print.

The archival copy should be placed together with the electronic version of the diploma thesis. (CD - signed: name, surname, year of defense and degree I or II:

* student's declaration of independence of the work performed (generated from the APD system)
* student's statement on the sharing of diploma thesis in 2 copies
* the "Graduate Career Survey" form in 2 copies - (printout from <https://biurokarier.pwr.edu.pl/pl/zakonczenie-studiow/>)
* settled library card (there must be a stamp from the library)
* application for a complete diploma (download from the JSOS portal, DIPLOMA tab) with the appropriate option of a copy of the diploma and a supplement selected

 (instructions for submitting an application by a student - (link below)

* the study clearance card (previously submitted by e-mail, remains in the personal file)

When submitting a diploma thesis, must be completed in the electronic record book 90 ECTS in second-cycle studies.

 LIST OF DOCUMENTS TO BE SUBMITTED IN A FOLDER:

 1. application for a complete diploma

 2. a declaration signed by the student on the independence of the completed diploma

 dissertation

 3. a declaration signed by the student about the provision of the diploma thesis in 2 copies

 4. the "Graduate Career Survey" form in 2 copies

 5. a settled library card

 6. archival copy with a CD